

## JOB POSTING

### Service Provider Capacity Building Specialist for the Kenya Integrated Water, Sanitation, and Hygiene Project (KIWASH)

The Development Innovations Group (DIG) is recruiting county-based Service Provider Capacity Building Specialists to oversee activities of the Kenya Integrated Water, Sanitation, and Hygiene (KIWASH) Project in Kenya's western region (Busia, Kakamega, Migori, Nyamira and Steryl), and eastern region (Kitui and Makueni).

For more information on these job opportunities and details on applying, please visit:

<http://www.developinnovations.com/>  
View-Job.aspx?id=77.



## KEYSIAN AUCTIONEERS

Tel: 2245493 / 2216510 Cell: 0724 539419 / 0722 768302 / 0722 663528  
Email: [keystian2009@yahoo.com](mailto:keystian2009@yahoo.com) / [keystianauction@gmail.com](mailto:keystianauction@gmail.com)  
Website: [www.keystianauctioneers.co.ke](http://www.keystianauctioneers.co.ke)  
C.P.F House, 3<sup>rd</sup> Floor, Haile Selassie Avenue, P.O.Box 2788-00200, Nairobi, Kenya

## PUBLIC AUCTION

Under instructions from our principals, the chargees, in exercise of their statutory power of sale, we shall sell by Public Auction the under mentioned properties and all the improvements erected thereon.

1. SALE ON THURSDAY 17<sup>TH</sup> MARCH, 2016 AS FROM 11:00A.M IN OUR OFFICES AT C.P.F HOUSE 3<sup>RD</sup> FLOOR ALONG HAILSELASSIE AVENUE NAIROBI.



## REGENCY SACCO NOTICE

This is to notify all members that Regency Sacco Society Ltd has registered with CRB. Consequently, Non-performing Loans (unpaid for 90 days) will be listed as provided under section 18 of the Credit Reference Bureau Regulations 2013; Members with Non-Performing Loans and all defaulters are hereby notified to clear them within 30 days, or visit the SACCO office to agree on acceptable repayment plan. Note that Loans listed with CRB remain listed for a period of 5 years after the Loans are cleared

Management committee, Regency Sacco Ltd.

Leho Street / Uhuru Highway - P.O. Box 57549-00200, Nairobi Kenya  
Tel: +254 (20) 2 211 119 - Email: [regency2000@gmail.com](mailto:regency2000@gmail.com)

## VACANCIES

### Agricultural Management Assistants

Requirements:

- Degree or Diploma in Agriculture/Horticulture from a recognized institution

Background / interest in organic farming will be an added advantage.

Apply: [org.farmer2016@gmail.com](mailto:org.farmer2016@gmail.com)  
by Friday 25<sup>th</sup> February 2016



Save the Children

## RE-ADVERTISEMENT

## VACANCY ANNOUNCEMENT

Save the Children has been operational in Kenya since the 1950s, providing support to children through developmental and humanitarian relief programmes delivered both directly and through local partners. Current programming focuses on child protection, child rights, reproductive health, HIV/AIDS, livelihoods, nutrition and WASH in 2012. As part of our commitment to the children of Kenya, we are currently seeking qualified individuals to join our team.

## VACANCY

### POSITION: IT OFFICER

We are an equal opportunity employer and committed to having a diverse workforce. We seek to recruit a dynamic and highly motivated individual for the position of IT Officer. Reporting to the Operations Director, he/she will have the role of IT Technical Support (Systems/Network Administrator).

- Key duties and responsibilities include:**
- Installs and configures network server hardware, operating systems, and services including but not limited to Internet-related services, name resolution services, directory services, maintain the IT equipment movement & issuance register and administrative network services such as PBX phone system, etc.
  - Troubleshoots network operating systems, services and server hardware to identify and correct malfunctions and other operational problems and liaising with the service provider to ensure 99% network uptime.
  - Set up and maintain network printers. Liaise with maintenance provider to ensure printers are operating optimally. Perform periodic preventive maintenance of all computers and printers.
  - Assists in the deployment of server-based network applications.
  - Provides on-site and phone-based technical support services to departments and performs network account management and security tasks.
  - Communicates directly to vendors to collaboratively resolve technical support requests for systems that cannot be completely supported by HQ ICT office.
  - Collaborates with other IT Support functional units, vendors and customers to ensure the deployment of new technology-based solutions, troubleshoot complex network related issues and to complete large scale projects.
  - Performs basic scripting functions to automate network processes and software installation/configuration.
  - Maintains a broad knowledge of state-of-the-art technology, equipment and/or services.
  - Performs other incidental tasks consistent with the goals and objectives of this Department and improvement of the company website, Cloud server back up.
  - Development of in-house software systems.
  - Any other duties that may be assigned to the IT Officer.

#### Qualifications:

- First Degree in Computer Science or related field from an accredited institution or graduation from a certified or technical program. Relevant MCSE and certifications will be an added advantage. Three years of experience in a Client environment.

Qualified and interested candidates to send a detailed CV and application to [hrecruitment@it6@gmail.com](mailto:hrecruitment@it6@gmail.com) by 04<sup>th</sup> March 2016 with the position title as the subject. Please note that only short-listed candidates will be contacted.

## JOB VACANCIES

A leading institution of higher learning/advanced driving is looking for competent and self motivated persons to fill the following positions:

- i) **COLLEGE PRINCIPAL (1post)** - Master degree in education at least 3years experience in a similar position.
- ii) **DEPUTY PRINCIPAL (1post)** - At least 1<sup>st</sup> degree in education at least 3years experience at a similar position.
- iii) **MARKETING MANAGER (2posts)** - 4 yrs exp. In a similar position
- iv) **SALESMEN/MARKETERS** - fully experienced in selling training services
- v) **RECEPTIONIST (6 posts)** at least a Diploma in business related customer service/front office
- v) **COLLEGE HOSTELS WATRON** - A mature lady, Diploma in house keeping / food production, 3 years experience at a similar position
- v) **DRIVING SCHOOL INSTRUCTORS (1posts)** 5 years experience in driving school.